

TEXAS HILL COUNTRY DORPER ASSOCIATION BY-LAWS

I. NAME, PURPOSE, & WEBSITE

A. Name

This association is a non-profit organization called the *Texas Hill Country Dorper Association*, hereinafter referred to as THCDA.

B. Purpose

To work together to promote the positive attributes of Dorper sheep in the Texas Hill Country region while educating the members, providing information for new potential growers and working toward profitability for producers and the Dorper Society. Revenue generated is to be used for programs to conduct normal business of the association, provide scholarships to qualifying youth, educate and select judges who know and embrace the Dorper breed standards and to promote the Dorper breed, or any opportunities that may be presented for the Association to evaluate.

C. Website

A website will be available to help promote Dorper Sheep. It should contain general, promotional, and historical information about Dorper sheep, THCDA news, updates, and calendar of events, meeting notices, and a list of active members.

II. MEMBERSHIP & DUES

A. Membership

Membership is open to anyone interested in Dorper sheep. Only one membership per immediate family will be allowed, (Father, mother, guardian and children under 18 years of age). Prospective members must be at least 18 years of age and shall be deemed acceptable upon receipt of payment of annual dues and fees as may be required. Payment of annual dues qualifies all other immediate family members living within the same domicile (including students attending school away from home). However, only one vote per family, and to enter certain events you must also be a member of the *American Dorper Sheep Breeders' Society*.

B. Dues

Current annual membership dues will be \$25. Annual dues will be established each year by vote of the members at the annual meeting. Dues are payable on or before October 1. All monies will be deposited into a bank account. In the event THCDA terminates, any money in the account will be donated to the *American Dorper Sheep Breeders' Society*.

III. MEETINGS

A. Regular Meetings

Regular meetings shall be held bi-monthly at such place as the President directs. Regular meetings may be rescheduled provided ample notice is given to the members. Regular meetings will be held to conduct association business in an open format. If an emergency or decision impacting the business of the association requires an immediate decision, then electronic methods for contacting the general membership may be utilized to conduct the particular issue requiring resolution.

B. Annual Meeting

The business year will be October 1 to September 30. The annual meeting of the members shall be held in conjunction with the Show and Sale. The purpose of the annual meeting is to collect dues, elect officers and to transact such other business as may come before the meeting.

C. Special Meetings

Special meetings of the members may be called by the President, or by the majority of the Officers.

D. Notice of Meetings

A notice, stating the place, day, and hour of the bi-monthly membership meeting, shall be given by the Secretary, by emailing, regular mailing or published on the THCDA website.

IV. OFFICERS

A. General

The elected officers of THCDA shall consist of the out going President, President, Vice President, Secretary, and Treasurer. The Secretary and Treasure shall serve for two years or until their successors are elected and qualified. The Secretary and Treasurer will serve staggered terms. The Vice President will succeed the president by confirmation vote unless he or she declines the office. The out going president will be a one- year term and duties are to assist the other officers and provide assistance to the Show and Sale committee. An officer must be off the board for one year to serve again. These five officers will constitute the Board of Directors of THCDA.

B. Vacancies

In case a vacancy shall occur in any of the said offices, the Board of Directors shall elect a person to fill the said vacancy until the next annual meeting.

C. Nomination and Election of Officers

The Board of Directors will also act as the Nomination Committee. The Nomination Committee will make known its recommendations at the July

meeting. Other nominations will be open to the floor at the September meeting.

Election of Officers shall take place at the September meeting, and shall be by written ballot. The Secretary shall supervise the tallying of the ballots and report the results to the membership at that meeting. If the Secretary is unable to perform this function, either because of absence or for reasons of conflict of interest, then the Board of Directors will appoint another Officer of THCDA to supervise the vote tally. Any member of THCDA whose name appears on the ballot will not be allowed to participate on the vote tallying committee. Election of Officers shall be by a majority of the members casting ballots.

V. DUTIES OF THE ELECTED OFFICERS

A. Past President

The out going President will assist other officers as needed and provide assistance to the Show and Sale Committee.

B. President

The President shall preside at all meetings of the members and Officers and shall perform the duties usually appertaining to this office. The President may call special meetings of members under the provisions of III, C.

C. Vice President

In the absence of the President, the duties usually appertaining to that office shall be performed by the Vice President. The vice president with the help of the Financial Advisor will develop and present the association budget for approval by the membership at the September meeting.

D. Secretary

The Secretary shall attend all meetings of the members and Officers and shall record all minutes and votes in a book kept for that purpose. The Secretary shall keep an up-to-date roll of all THCDA members and forward that information to the webmaster as necessary. The Secretary shall give all notice of meetings of the members and shall perform all duties incident to this office, or as required by the majority of the Officers. The Secretary shall be responsible for notifying new members of their acceptance. The Secretary shall have custody of THCDA's records. In the absence of the Secretary from any of said meetings, a Secretary pro-tempore shall be appointed by the presiding Officer.

D. Treasurer

The Treasurer shall, subject to such conditions and restrictions as may be made by the Officers, have custody of all monies, debts, obligations belonging to the THCDA debts. All contracts, checks, drafts, notes or any other orders for payment of money shall be signed by the Treasurer. The Treasurer shall give a report on the financial status of THCDA at the annual meeting and, if so requested, at any

other meeting of the Officers. No obligation, debt, or other liability shall be incurred by the Treasurer without the specific prior approval of the majority of the Officers. A majority of the Officers may appoint an Assistant Treasurer to act in the absence or incapacity of the Treasurer. The majority of the officers must give prior approval for any obligation, debt or other liability up to \$500 incurred by the THCDA.

A Financial Manager will be selected from the association membership to support the treasurer and provide continuity for this position whenever the election of new officers occurs. The THCDA will be audited each year by an accredited auditor.

VI. COMMITTEES

The President and/or Board of Directors shall outline the duties and responsibilities of such committees. All reports or actions taken by a committee must be approved by the majority of that committee.

VII. AMENDMENT OF THE BY-LAWS

Only Officers, or 20% of the membership in good standing, may propose an amendment to the By-Laws. At the Annual meeting, the officers shall appoint a committee to review the By-Laws on an ongoing basis throughout the year. The By-Laws Committee will make a report including any proposed By-Law changes to the membership 30 days before the annual meeting. At that time any and all *proposed* By-Law changes will be presented to the membership. A positive vote by a simple majority of current dues paying members shall constitute approval, and the amendment(s) shall be incorporated into the By-Laws.